

**AGENDA
TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD WORK MEETING**

JULY 28, 2025

Please silence cell phones while the meeting is in progress.

Reports

Supervisor

- Resolution to Authorize the Connection of 1 Inch Water Service Line from New Water Main to Parcel #40.04-2-4
- Resolution to Authorize the Town Supervisor to Sign an Agreement with Featherstonhaugh, Clyne & McCardle, LLC to provide transition of Medway Christian Church Cemetery

County Legislator

Town Clerk

- July 14, 2025 Town Board Regular Meeting Minutes

Historian

Agriculture/Agfest (Member VanEtten)

Animal Control (Chair Kash, Member Sottolano)

Assessment (Chair Sottolano/Member Kash)

- Resolution to Advertise for Sole Assessor and Board of Assessment Review Member Audit and Budget (Chair Ruso/Member Downes)

Buildings & Grounds/Recycling (Chair Downes/Member VanEtten)

Code Enforcement Officer (Chair Downes/Member Ruso)

Fire, EMS & Law Enforcement (Member Dellisanti)

Grants/Promotions/Economic Development (Chair VanEtten/Member Ruso)

Greene County Planning Board (Sottolano)

Highway (Chair Ruso/Member Downes)

- Resolution to Authorize the Purchase of Propane Per Greene County Resolution 216-25
- Resolution to Authorize the Purchase of #2 Diesel Fuel Per Greene County Resolution 222-25
- Resolution to Authorize the Purchase of Gasoline Per Greene County Resolution 223-25
- Resolution to Surplus Highway Truck and Office Equipment through GovDeals, Inc.
- Discussion on CHPE Grant, Recent Purchase Orders Totaling \$27,100, CHIPS Reimbursement Over by \$9,700,

Insurance (Chair Ruso/Member Downes)

Personnel (Chair Ruso/Member VanEtten)

Planning Board (Chair Downes/Member Kash)

Seniors (Chair VanEtten/Member Ruso)

Technology/Website (Chair Downes/Member VanEtten)

Town Courts (Chair Kash/Member Sottolano)

Veterans and Memorials (Chair VanEtten/Member Downes)

Wastewater Treatment (Chair Sottolano/Member Kash)

Water Districts (Chair Kash/Member Sottolano)

Youth, Parks and Recreation (Chair VanEtten/Member Ruso)

Zoning Board of Appeals (Chair Sottolano/Member Kash)

Upcoming Meetings

- August 6, 2025 Zoning Board of Appeals Meeting at 7 PM If Needed

- August 11, 2025 Town Board Regular Meeting at 7 PM
- August 14, 2025 Planning Board Meeting at 7 PM
- August 25, 2025 Town Board Work Meeting at 7 PM
- September 11, 2025 Senior Citizen Picnic at Cecil Hallock Park at 12 Noon
- September 20, 2025 Townwide Yard Sale at 9 AM
- October 4, 2025 Mobile Spay/Neuter Clinic at Town Hall, Pre-Registration Required at jkash@townofnewbaltimore.org

Public Comment Period/Community Events

Audit of Claims

Adjournment

****** Agenda Subject to Change******

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.

7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 104-2025

JULY 28, 2025

**RESOLUTION TO AUTHORIZE THE CONNECTION OF 1 INCH WATER SERVICE
LINE FROM NEW WATER MAIN TO PARCEL # 40.04-2-4**

WHEREAS the installation of the new water line leading to water district #2 from route 9W needs access to parcel #40.04-2-5, and,

WHEREAS the owner of parcel # 40.04-2-8 is requesting that that new water line for Water District #2 in the Town of New Baltimore provide connection to his property as a condition of providing that access, and

WHEREAS the cost of the connection to said property as presented by Bellamy Construction is \$3,335.00,

THEREFORE, BE IT RESOLVED that the Town Board hereby authorizes the supervisor to sign the agreement with Bellamy Construction to commit to the increase in the cost of the installation of the water main by \$3,335.00

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 105-2025

JULY 28, 2025

**RESOLUTION TO AUTHORIZE THE TOWN SUPERVISOR TO SIGN AN
AGREEMENT WITH FEATHERSTONHAUGH, CLYNE & MCCARDLE, LLC TO
PROVIDE TRANSITION OF MEDWAY CHRISTIAN CHURCH CEMETERY**

WHEREAS the Medway Christian Cemetery Association has applied for and received a
“Determination of Abandonment” from the New York State Division of Cemeteries, and,

WHEREAS Featherstonhaugh, Clyne, & McCardle, LLC has been retained by numerous
local governments for decades associated with cemetery operations related to abandonment, and

WHEREAS the hourly cost of the contract presented is \$350 per hour.

THEREFORE, BE IT RESOLVED that the Town Board hereby authorizes the Town
Supervisor to sign the agreement with Featherstonhaugh, Clyne & McCardle, LLC for services
related to the abandonment of the Medway Christian Church Cemetery.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 106-2025

JULY 28, 2025

**RESOLUTION TO ADVERTISE FOR SOLE ASSESSOR AND
BOARD OF ASSESSMENT REVIEW MEMBER**

WHEREAS the term of office of the Sole Assessor and Board of Assessment Review member will expire on September 30, 2025 and the Town Board approves the advertisement for said position.

RESOLVED the wording of the advertisement has been approved by the Attorney for the Town and following approval from the Town Board, the advertisement will be submitted to the Town Clerk for publication in the *Times Union*.

The Town of New Baltimore is seeking to appoint a Sole Assessor for a six-year term. The candidate must meet NYS Assessor requirements, knowledge and experience in RPTL, RPSV4, valuation deeds, sales, exemptions, small claims and BAR proceedings. The salary is \$19,479. The Town is seeking a resident to be a member of the Board of Assessment Review where one training session is required. The BAR is responsible for hearing assessment complaints and rendering determinations on assessment complaints. The salary is \$216 and a letter of interest can be sent to Town Clerk Barbara Finke, 3809 County Route 51, Hannacroix, NY 12087 or clerk@townofnewbaltimore.org by August 22.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 107-2025

JULY 28, 2025

**RESOLUTION TO AUTHORIZE THE PURCHASE OF PROPANE
PER GREENE COUNTY RESOLUTION 216-25**

WHEREAS the Greene County Legislature advertised bids for #2D Diesel Fuel and three bids were received, opened and publicly read and the lowest responsible bidder meeting all specifications was determined.

RESOLVED the Town Board hereby authorizes the purchase of Propane from Nolan Bottle Gas Company, Inc. at the contract price offered by Greene County Resolution 216-25 at a fixed price of \$1.29 per gallon from September 1, 2025, through August 31, 2026.



Resolution No. 216-25

Awarding Bid For Propane

WHEREAS, the Acting Clerk of the Greene County Legislature did advertise in the Albany Times Union on Thursday, June 12th, 2025 and the Mountain Eagle on Friday, June 13th, 2025 for propane (fixed and/or variable) for the year beginning September 1st, 2025 through August 31st, 2026 to several locations in Greene County; and

WHEREAS, three (3) propane bids were received, opened and read publicly, at 1:30 p.m. on Wednesday, July 2nd, 2025 and as a result thereof, it was determined that the lowest responsible fixed price bidder meeting all specifications for propane was: Nolan Bottle Gas Company, Inc., P.O. Box 280, Ravena, New York 12143:

For propane for all eleven (11) county sites (listed below), the fixed price of \$1.29 per gallon:

Emergency Operations Center, Cairo	Highway Dept. Shop #1, Athens
Seven Bay Garage, Cairo	Highway Dept. Bldg. #2, Athens
Fire Training Center, Cairo	Highway Dept. Bldg. #3, Ashland
Rivertown Senior Center, Athens	Highway Dept. Bldg. #4, Freehold
Acra Senior Center, Acra	Highway Dept. Bldg. #5, Hunter
Buildings and Grounds, Catskill	

and

for any other political subdivision, fire company or district, the fixed price of \$1.29 per gallon;

NOW, THEREFORE, BE IT RESOLVED, that the fixed price bid for propane for the year beginning September 1st, 2025 and ending August 31st, 2026 for the above eleven (11) county sites and for any political subdivision, fire company or district be awarded to Nolan Bottle Gas Company, Inc., and that the Chairman of the Greene County Legislature be authorized to execute a contract with Nolan Bottle Gas Company, Inc., subject to approval as to form by the County Attorney.

ATTACHMENTS:

- 7-2-25 Memo From B&G Re - Awarding Propane Bid (PDF)

Meeting History

07/14/25 Finance

MOVED FOR ADOPTION

RESULT: **MOVED FOR ADOPTION [UNANIMOUS]**
MOVER: Charles A. Martinez, Chairperson
SECONDER: Gregory Davis, Legislator
AYES: Martinez, Davis, Legg, Bulich, True, Linger, Lennon
ABSENT: Michael D. Lanuto Jr., Matthew F. Luvera

07/14/25 Public Works **MOVED FOR ADOPTION**

RESULT: **MOVED FOR ADOPTION [UNANIMOUS]**
MOVER: Charles A. Martinez, Legislator / Budget Officer
SECONDER: Michael Bulich, Legislator
AYES: O'Connell, Thorington, Martinez, Bulich, Handel, Legg, Linger, Lennon
ABSENT: Matthew F. Luvera

Current Meeting

07/16/25 Greene County Legislature **ADOPTED**

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Charles A. Martinez, Legislator/Budget Officer
SECONDER: Michael Bulich, Legislator
AYES: Bulich, Davis, Handel, Hobart, Legg, Lennon, Lucas, Martinez, O'Connell, Thorington, True, Linger
ABSENT: Michael D. Lanuto Jr., Matthew F. Luvera

(8,764) (1,236)
 Ayes 12 Noes 0 Absent 2

APPROVED AS TO FORM
EDWARD I. KAPLAN, ESQ.
GREENE COUNTY ATTORNEY

cc: All Departments via County Wide Sharepoint

1 - Nolan (Certified)

1 - B&G

1 - Emergency Services

1 - Highway (Certified)

All Town & Village Clerks/Supervisors/Mayors/Presidents/Highway Superintendents (Certified) (Via Email)

3 - File - B&G

- Bids (Propane - 2025-2026)

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 108-2025

JULY 28, 2025

**RESOLUTION TO AUTHORIZE THE PURCHASE OF #2 DIESEL FUEL
PER GREENE COUNTY RESOLUTION 222-25**

WHEREAS the Greene County Legislature advertised for bids for #2D Diesel Fuel and three bids were received, opened and publicly read and the lowest responsible bidder meeting all specifications was determined.

RESOLVED the Town Board of the Town of New Baltimore hereby authorizes the purchase of #2 Diesel Fuel from Bottini Fuel at the contract price offered by Greene County Resolution 222-25 from August 16, 2025 to August 15, 2026.



Resolution No. 222-25

Awarding Bid For #2D Diesel Fuel

WHEREAS, the County Highway and Solid Waste Superintendent did advertise in the Times Union and the Mountain Eagle for bids for diesel fuel for the Greene County Highway Department and any municipality which passed a resolution to participate in County Highway purchases; and

WHEREAS, three (3) bids were received, opened and publicly read on Tuesday, July 8, 2025 at 10:30 a.m. with the lowest responsible bidder meeting all specifications being Bottini Fuel, 2785 West Main Street, Wappingers Falls, NY 12590;

NOW, THEREFORE, BE IT RESOLVED, that the bid for #2D diesel fuel be awarded to Bottini Fuel for the period August 16, 2025 to August 15, 2026 and that a certified copy of this resolution be forwarded to the Greene County Highway and Solid Waste Superintendent, Greene County Treasurer, successful bidder, and all Village and Town Superintendents.

ATTACHMENTS:

- DIESEL BID OPENING WORKSHEET 2025 (PDF)

Meeting History

07/14/25 Finance

MOVED FOR ADOPTION

RESULT:	MOVED FOR ADOPTION [UNANIMOUS]
MOVER:	Gregory Davis, Legislator
SECONDER:	Patrick S. Linger, Chairman/Legislator
AYES:	Martinez, Davis, Legg, Bulich, True, Linger, Lennon
ABSENT:	Michael D. Lanuto Jr., Matthew F. Luvera

07/14/25 Public Works

MOVED FOR ADOPTION

RESULT:	MOVED FOR ADOPTION [UNANIMOUS]
MOVER:	Michael Bulich, Legislator
SECONDER:	Daryl E. Legg, Legislator
AYES:	O'Connell, Thorington, Martinez, Bulich, Handel, Legg, Linger, Lennon
ABSENT:	Matthew F. Luvera

Current Meeting

07/16/25

Greene County Legislature

ADOPTED

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Bulich, Legislator
SECONDER:	Daryl E. Legg, Legislator
AYES:	Bulich, Davis, Handel, Hobart, Legg, Lennon, Lucas, Martinez, O'Connell, Thorington, True, Linger
ABSENT:	Michael D. Lanuto Jr., Matthew F. Luvera

(8,764) (1,236)
Ayes 12 Noes 0 Absent 2

APPROVED AS TO FORM
EDWARD I. KAPLAN, ESQ.
GREENE COUNTY ATTORNEY

cc: All Departments via County Wide Sharepoint

1 - Botini (Certified)

1 - Highway (Certified)

All Town & Village Clerks/Supervisors/Mayors/Presidents/Highway Superintendents (Certified) (Via Email)

2 - File - Highway

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 109-2025

JULY 28, 2025

**RESOLUTION TO AUTHORIZE THE PURCHASE OF GASOLINE
PER GREENE COUNTY RESOLUTION 223-25**

WHEREAS the Greene County Legislature advertised for bids for Gasoline and three bids were received, opened and publicly read and the lowest responsible bidder meeting all specifications was determined.

RESOLVED the Town Board hereby authorizes the purchase of Gasoline from Bottini Fuel Oil at the contract price offered by Greene County Resolution 223-25 from August 16, 2025 to August 15, 2026.



Resolution No. 223-25

Awarding Bid For Gasoline

WHEREAS, the County Highway and Solid Waste Superintendent, did advertise in the Times Union and Mountain Eagle for bids for gasoline for the Greene County Highway Department and any municipality which passed a resolution to participate in County Highway purchases; and

WHEREAS, three (3) bids were received, opened and publicly read on Tuesday, July 8, 2025 at 10:30 a.m. with the lowest responsible bidder meeting all specifications being Bottini Fuel, 2785 West Main Street, Wappingers Falls, NY 12590;

NOW, THEREFORE, BE IT RESOLVED, that the bid for gasoline, be awarded to Bottini Fuel, for the period of August 16, 2025 to August 15, 2026 and that a certified copy of this resolution be forwarded to the Greene County Highway and Solid Waste Superintendent, Greene County Treasurer, successful bidder, and all Village and Town Superintendents.

ATTACHMENTS:

- GASOLINE BID OPENING WORKSHEET 2025 (PDF)

Meeting History

07/14/25 Finance

MOVED FOR ADOPTION

RESULT:	MOVED FOR ADOPTION [UNANIMOUS]
MOVER:	Michael Bulich, Legislator
SECONDER:	Gregory Davis, Legislator
AYES:	Martinez, Davis, Legg, Bulich, True, Linger, Lennon
ABSENT:	Michael D. Lanuto Jr., Matthew F. Luvera

07/14/25 Public Works

MOVED FOR ADOPTION

RESULT:	MOVED FOR ADOPTION [UNANIMOUS]
MOVER:	Charles A. Martinez, Legislator / Budget Officer
SECONDER:	Patricia Handel, Legislator
AYES:	O'Connell, Thorington, Martinez, Bulich, Handel, Legg, Linger, Lennon
ABSENT:	Matthew F. Luvera

Current Meeting

07/16/25

Greene County Legislature

ADOPTED

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Charles A. Martinez, Legislator/Budget Officer
SECONDER:	Patricia Handel, Legislator
AYES:	Bulich, Davis, Handel, Hobart, Legg, Lennon, Lucas, Martinez, O'Connell, Thorington, True, Linger
ABSENT:	Michael D. Lanuto Jr., Matthew F. Luvera

(8,764)

(1,236)

APPROVED AS TO FORM

Ayes 12 Noes 0 Absent 2

EDWARD I. KAPLAN, ESQ.
GREENE COUNTY ATTORNEY

cc: All Departments via County Wide Sharepoint

1 - Bottini (Certified)

1 - Highway (Certified)

All Town & Village Clerks/Supervisors/Mayors/Presidents/Highway Superintendents (Certified) (Via Email)

2 - File - Highway

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 110-2025

JULY 28, 2025

**RESOLUTION TO SURPLUS HIGHWAY TRUCK AND OFFICE
EQUIPMENT THROUGH GOVDEALS, INC.**

WHEREAS the Town Highway Superintendent has declared a 2011 Plow Truck to be surplus equipment.

WHEREAS filing cabinets stored in the basement of Town Hall are no longer needed for use by Town employees.

RESOLVED the Town Board of the Town of New Baltimore approves the surplus of said equipment through GovDeals, Inc. auction services as approved by Resolution 139-2016.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 111-2025

JUNE 23, 2025

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2025b-07-01 to 2025b-07-, it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2025b-07-01 to 2025b-07-.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until August 31, 2025.