

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD WORK MEETING**

MONDAY, JULY 27, 2026

AGENDA

******Please turn off all cell phones and electronic devices******

Pledge of Allegiance

Approval of Minutes:

- July 13, 2026 Town Board Regular Meeting Minutes

Public Comment Period

Reports

- Supervisor
- County Legislator Patrick Linger
- Highway Superintendent
- Town Clerk
- Historian

Committee Reports

- Animal Control
- Assessment
- Audit and Budget
- Buildings, Grounds & Recycling
- Cemeteries
 - Resolution to modify cost of Town public cemetery plots
- Code Enforcement Officer
- Communications
- Court
- Fire, EMS, & Law Enforcement
 - Resolution authorizing the Town Supervisor to execute an agreement with Ravena Rescue Squad for ambulance services provided to New Baltimore District 1
- Grants, Promotions, Economic Development
- Highway
 - Resolution for the Town Board to give approval for the Highway Superintendent to bid on auction international to replace the town's inoperable, roadside mowing tractor
- Insurance
- Planning & Building Department
- Seniors
- Technology/ Website
- Personnel
- Veterans and Memorials
- Wastewater Treatment
- Water
- Youth, Parks, and Recreation
- Zoning Board of Appeals

TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD WORK MEETING

Upcoming Meetings and Events:

- ZBA Meeting, Wednesday, August 5, 2026, 7:00 PM
- 2026 Veterans Picnic, Sunday, August 9, 1:00pm – 3:00pm at Wyche Park; Rain location is the Cornell Hook & Ladder Firehouse
- Town Board Regular Meeting, Monday, August 10, 2026, 7:00 PM
- Presentation of proposed Love's Travel Plaza at August 10, 2026 Town Board Regular Meeting; 7:00 pm. Proposed plaza location will be at roughly 12650, Route 9W, north of Camping World and would share their driveway;
- Planning Board Meeting, Thursday, August 13, 2026, 7:00 PM
- Town Board Work Meeting, Monday, August 24, 2026, 7:00 PM
- Comprehensive Plan/Zoning Code Review Special Committee Meeting, August 25, 6:30 pm at the Cornell Hook & Ladder Fire House
- 2026 Seniors Picnic, Wednesday, September 9, 1:00 -3:00 at Wyche Park; Rain location is the Medway/Grapeville Firehouse.

Audit of Claims

- Resolution to Authorize the Supervisor to accept the Audit of Claims

Adjournment

******Agenda Subject to Change*****

Guidelines For Public Conduct During Town Board Meetings:

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrance of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers and individuals attending the meeting, will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

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OPENING OF THE MEETING

Supervisor Taber opened the meeting at 7:00 pm and the Pledge of Allegiance was said. Also attending Councilmembers Faul, Ferry, Sottolano; Deputy Supervisor Stefanik; Highway Superintendent VanWormer; Town Clerk Finke; and 5 members of the public who signed the attendance book. Absent: Councilmember Ferry

ADOPTION OF MINUTES

The July 13, 2026, Town Board Regular Meeting Minutes were submitted by Town Clerk Finke, Motion made by Supervisor Taber seconded by Councilmember Sottolano to approve with amendment

AYES: Taber, Faul, Kash, Sottolano

NAYES:

ABSTAIN:

ABSENT: Ferry

Motion Carried.

PUBLIC COMMENT PERIOD

None

Highway Superintendent Alan VanWormer

June 22 to July 27, 2026 Replaced rear brakes on 1996 International haul truck; Mowed along roads; Marked Kreitmier Road for repair crew; Trimmed trees on Deans Mill Road, with lift basket borrowed from Village of Ravena; Mowed Town hall, highway garage, parks and cemeteries as needed; Picked up asphalt hot box purchased from the Town of Salem, and we thank the board for approving the purchase; Picked up rental roller from Stephenson equipment; Cleaned ditches on Shady Lane; Cleaned debris from roads after wind events; Swept all roads before chip seal projects, thank you to the Town of Athens for the use of their sweeper and operator; Removed gazebo from District 2 park; Replaced stolen Sarles Road sign; Patched holes with blacktop; Weed whacked under guide rails on New Baltimore Road, Mathews Point, and mowed around bridge on Deans Mill Road; 7/7 helped Town of Athens chip seal; 7/8 and 7/9 helped Town of Coxsackie chip seal; 7/14 and 7/15 Chip sealed New Baltimore Road, Birchwood Lane, Aquetuck Road, and Deans Mill Road, Thank You to the Town of Athens, Village of Athens, Town of Coxsackie, Town of Durham and Greene County Highway for their help. Swept all roads that were ship sealed to remove excess loose stone, they all look great. I'm happy to say that the estimate for all the chip seal from Peckham Roads Corp. was \$115,000.00 and our final invoice came in at \$86,859.39 Total Chips for 2026 \$355,450.86, Tractor purchase \$175,201.86, Balance \$180,249.00, Chip seal stone \$12,113.96, Balance \$168,135.04, Chip seal \$86,859.39, Balance \$81,275.65

I will be reaching out to our paving contractors to get pricing to pave two short roads in the third district, South Ridge Road, and a portion of Staco Road to use the balance of our chips funds. Even though we did use some chips funds to purchase the new boom mower tractor, we were still able to complete 6 miles of chip seal which will preserve those roads for another 5-8 years, and possibly 1.5 miles of paving. We received an increase in chips this year of around \$30,000.00 however, I will be rolling that over to next year as it was not included in our 2026 town budget as an expenditure. The repairs to Birchwood Lane have been completed and will be paid for with funds received from Kiewit. Repairs to Kreitmier Road are nearly completed, they are hoping to have it repaved by the end of next week. Hawley Lane West will also receive a 2 inch overlay, but the paving contractor told me it may not be until mid September, which is ok, as that road is still travelable. We have taken delivery of our new lift platform for our loader which is great as we will be able to start trimming our roads back this fall without having to depend on other towns for bucket trucks. The new boom mower is working great, unfortunately Jim Meade, our part time operator has been out for a little while as his Mother recently passed away, but we hope to have him back soon.

Discussion

The Board discussed repairs to the bleachers at Hallock Park. it was suggested that the existing bleacher seating could be rebuilt using pressure-treated lumber rather than replaced which would be a more cost-effective option, and the Highway Department will remove the damaged cable associated with the playground musical feature to eliminate a potential safety

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hazard. The Board also discussed weed growth around the playground mulch area and possible environmentally friendly methods for control. Staff will research non-hazardous options. Relocation of the picnic table near the basketball court was discussed which would allow for completion of the batting cage project. Potential relocation areas were discussed, including the area near the former gazebo location. The Highway Department will evaluate the picnic table installation and determine a suitable location.

Town Clerk Barb Finke

6 CO Search Compliance Residential \$750, 13 Building Permits \$3,121.03, 3 Fishing Licenses \$3.04, 8 Dog Licenses 60, 3 Marriage Licenses \$52.50, 1 Cemetery Application Fee \$25, 1 Cemetery Interment \$150, 1 Marriage Officiant \$25, 1 Demolition \$75, 2 Excavation Fees Culvert Under Driveway \$70, 4 Park Rental \$100, 1 Solar Residential \$134.40, 12 Certified Copies \$120, 2 Photo Copies \$0.50, 1 Site Plan Review up to 10 Acres \$300, Total State, County & Local Revenues \$5,117.93, \$12 to New York State Department of Agriculture and Markets for the Spay/Neuter Program, \$67.50 to the New York State Department of Health for Marriages, \$51.96 to the New York State Department of Environmental Conservation for Fishing Licenses, Total to Supervisor \$4,986.47. The Town Clerk's Office collected \$ 3,237.682.50 in taxes, \$ 7,973.13 in penalties, \$ 44.00 in Notice Fees; representing 83% collected. Remaining uncollected is \$ 647,288.23. The last day to collect Property Tax will be July 31, 2026. For Water Districts 2 and 3, we are currently collecting 6% for first quarter of 2026, 12% for 4th quarter of 2025, and 18% for 3rd quarter of 2025. Sewer is collecting at 12% penalty for the first half, until August 15th. Second half sewer bills have been sent out.

Discussion

Town Clerk Finke addressed previous mold concerns in the basement area, reported that mold remediation was completed in February 2024, and a dehumidification system was installed by Albright's in October 2024 to help prevent future mold growth and protect stored records. It was noted that the installed system addressed the moisture issue and that additional mold inspections are not currently necessary. Copies of the related documentation will be provided to Councilmember Sottolano.

Animal Control

April through June 2026 4/2 Missing dog seen on High Hill Road, disappeared. 4/2: Dog found at Vedder's Farm; returned to owner. 4/27: Call about fox and three babies asking for relocation. Referred to DEC. 5/8: Missing dog, Ghost, found with ear almost fully bitten off by another animal. Taken to Latham Emergency Vet to receive stabilizing medical care and fully assessed. We stayed in touch with vet regarding disposition of the dog when owner was found and initially thought she would surrender Ghost due to the cost of the vet care. The vet worked out a payment plan, and Ghost went home. 6/3: Complaint of dogs barking and running at large on Robert's Hill Road. Owner located, dogs are licensed, and he will find out how they were escaping from underground fence. 6/20: Dog seen running at large on Sodom Road: caller couldn't catch it, and dog disappeared. 6/24: Resident lodged complaint about neighbor's two dogs coming onto his property and barking. Spoke to dog owner who said this was a personal dispute. Complainant said he would file a dangerous dog report with court: don't think this occurred. 6/30: Caller left message saying she had an animal control question. Called back on 7/10 to ask about pregnant cat/kittens. Referred to Animalkind and Humane Society. ***Subsequent to these actions, a missing dog was reported missing in mid-July, and was unfortunately found deceased. Sherry is also working on a case on 144 involving four unlicensed dogs. Two of them wander consistently onto other properties, and one appears aggressive (growling and barking.)

Assessment

They are exploring software options that would allow property records to be maintained digitally and shared between departments, including Building Planning and Zoning and the Clerk's Office, reducing reliance on paper files. The Board also discussed the use of a shredder to properly dispose of documents containing personally identifiable information (PII). The Assessor reported a safety concern regarding the her desk and the Highway Department will evaluate to determine if a repair can be made.

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Recycling Center Operator Kirk Trombley

6/24/26 to 7/27/26 1 Tire up to and Including 16" Without Rim \$4, 60 Gallon Bags of Plastic (No Hard Plastics) 22, 9 Bundles of Magazines & Phone Books, 47 Bags & Bundles of Newspaper, 230 Boxes and Bundles of Cardboard, 07/08 1 Air Conditioner and 1 Large Refrigerator, 07/18 1 Stove, Total Income \$4

Highway Superintendent VanWormer added that a dumpster of metal was picked up and we should receive check from Baroni Recycling.

Buildings

The roof requires replacement, repair options will be evaluated based on funding, the age of the roof was discussed, and gutters will need attention.

Cemeteries

RESOLUTION 106-2026
JULY 27, 2026

RESOLUTION TO MODIFY THE COST OF CEMETERY PLOTS

Whereas, pursuant to New York State Law, the Town of New Baltimore has taken responsibility for abandoned burial grounds in the Town; and

Whereas, to facilitate the orderly management of such burial grounds by the Town of New Baltimore, it is necessary that the Town Board establish and update rates and charges for the proper management and maintenance of these burial grounds; and

Whereas, the Town of New Baltimore's rates for plot purchases have fallen behind rates for public cemeteries in neighboring communities; now, therefore, be it

Resolved that the Town Board of the Town of New Baltimore hereby adopts the following revised rates and charges for the proper maintenance of cemeteries under the control of the Town to be effective immediately. Such charges shall be in addition to the fees of any contractor or agent providing funeral, excavation, monument, or other cemetery services:

Plot Prices

- Single Grave interment: \$800.00 in addition to a one-time Cemetery Maintenance Fee of \$25.00
- Each Additional Right of Interment: \$700.00 in addition to a one-time Cemetery Maintenance Fee of \$25.00
- Grave specified for cremation interment only: \$700.00 in addition to a one-time Cemetery Maintenance Fee of \$25.00

And Be It Further Resolved, that such rates and charges may be amended from time to time as is necessary by majority vote of the Town Board.

The Board discussed the proposed increase in cemetery plot fees for the Medway Congregational Christian Cemetery and other Town cemeteries. It was noted that the current plot prices are below comparable rates in neighboring municipalities and that an adjustment is being proposed to align with regional pricing and applicable minimum fee ranges.

Motion by Councilmember Faul seconded by Councilmember Sottolano on revised

AYES: Taber, Faul, Kash, Sottolano

NAYS:

ABSTAIN:

ABSENT: Ferry

Motion Carried

Highway Superintendent VanWormer commented that the person who dug the grave did a great job and Town Clerk Finke said that she believed it was Rob VanEtten.

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Code Enforcement Officers Allan Jourdin and Vincent Hales

Summarization of Code Enforcement Officer activities for July 2026, is as follows: Building Inspections: 37; Total New Building Permit Applications Received: 10; Total Building Permits Issued: 11; Certificates of Compliance Issued: 5; Certificates of Occupancy Issued: 1; Certificate of Occupancy Search Requests: 4; Building Permit Renewals Sent: 9; Building Permit Renewals Received: 7; Commercial Fire Inspections: 4; Complaint Site Visits: 3; Open Permits: 190; Building Department Fees for June 22, 2026 – July 27, 2026: \$ 3,446.67
Total Fees for Year to Date: \$ 22,876.83

Comprehensive Plan and Zoning Code Review Special Committee

The Comprehensive Plan/Zoning Code Review Special Committee (CPZC) met three times and consists of 17 members representing a variety of backgrounds, including farmers, business owners, parents, working professionals, retired residents, Planning and Zoning Board members. Their purpose is to review the Town's Comprehensive Plan and Zoning Code to address community needs and emerging issues, including housing development, short-term rentals, infrastructure, solar energy, and other evolving technologies while maintaining the Town's existing quality of life. They will provide guidelines and a vision for the community. The Committee is meeting monthly during the summer and has established five subcommittees addressing administration and code enforcement; agriculture, conservation, preservation and recreation; infrastructure; evolving technologies; and economic development and property use. A community survey will obtain residents' input regarding strengths, weaknesses, priorities, and areas of concern. The survey will be distributed through mail, the Town website, Facebook, and local post offices. The next meeting is scheduled for August 25, 2026 at 6:30 p.m. at the Cornell Hook and Ladder Firehouse, meetings will be alternated between the two firehouses, and meetings will be increased during the fall and winter.

Court

The following is the Town of New Baltimore Court monthly report for June 2026.

- Total June monies received was \$11,563.00
 - Hon. James W. Huff \$4,212.00
 - Hon. Anthony C. Konsul \$7,351.00
- Total 2026 monies received (January-June) \$102,213.00
- Total new cases received 101

Discussion

Court attendance has increased and there is a need for additional chairs in the meeting room, the displays were not intended to be there permanently, and arrangements will be made to remove them.

Fire, EMS & Law Enforcement

Cornell Hook & Ladder had 7 fire calls, 189 EMS calls, Year to Date 172 calls

RESOLUTION 108-2026
JULY 27, 2026

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO EXECUTE AN AGREEMENT
WITH RAVENA RESCUE SQUAD FOR AMBULANCE SERVICES PROVIDED TO
NEW BALTIMORE DISTRICT 1**

Resolved, that the Town Board of the Town of New Baltimore hereby authorizes the Town Supervisor to execute an agreement with Ravena Rescue Squad for basic ambulance services provided to New Baltimore Ambulance District No. 1 from January 1, 2026 to December 31, 2026 at a total cost of \$38,000.

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Motion by Supervisor Taber seconded by Councilmember Kash

AYES: Taber, Faul, Kash, Sottolano

NAYS:

ABSTAIN:

ABSENT: Ferry

Motion Carried

Grants, Promotions & Economic Development:

The Board discussed potential grant funding through the Greene County Industrial Development Agency (IDA) for Comprehensive Plan-related expenses. They require a proposed budget and description of how funds would be used and could include help with surveys or consultant services.

Highway

RESOLUTION 107-2026
JULY 27, 2026

**RESOLUTION FOR THE TOWN BOARD TO GIVE APPROVAL TO THE HIGHWAY
SUPERINTENDENT TO BID ON AUCTION INTERNATIONAL TO REPLACE THE TOWN'S
INOPERABLE, ROADSIDE MOWING TRACTOR**

Whereas the used, 1990, Case/International roadside mowing tractor, purchased in 2014 for \$19,000 by the Town is not working;

Whereas, the Highway Department crew has been working to repair it and have replaced the clutch master cylinder, and slave cylinder with no change to its performance and the actual clutch is no longer functioning;

Whereas the Highway Department had the tractor inspected and it was found that the tractor is not worth repairing at the high cost of the necessary repairs;

Whereas this tractor is 36 years old and the Town has gotten 12 years of good use out of it when purchased as used; and

Whereas, the Town of Ulster is looking to sell a 2009 John Deere Model 5075M with 6627 hours on it in working condition that would fit Highway Department needs on Auction International; and

Whereas the cost of a new tractor would be approximately \$100,000; now, therefore, be it

Resolved, that Town Board authorizes Highway Superintendent Alan Van Wormer to bid up to \$10,000 to purchase the aforementioned tractor being auctioned by the Town of Ulster to replace the Town's failed roadside mowing tractor.

the condition of the Town's roadside mowing tractor was discussed, the Highway Superintendent reported that an estimate is being obtained from Salem Farm Supply for potential clutch repairs. Repair costs may not be practical and considered the purchase of a replacement tractor through an upcoming auction. The proposed resolution was amended to authorize bidding on a replacement tractor only if the repair estimate is determined to be unreasonable.

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Motion by Supervisor Taber seconded by Councilmember Kash and Faul with revisions

AYES: Taber, Faul, Kash, Sottolano

NAYS:

ABSTAIN:

ABSENT: Ferry

Motion Carried

Insurance

MVP's contact information will be updated.

Planning Board Chair Rob VanEtten

The Planning Board did not meet in the month of July 2026.

Seniors

Board member Kash advised that the Senior Picnic is scheduled for Wednesday, September 9 from 1-3:00 p.m. at Wyche Park. If inclement weather, the event will be held at the Medway-Grapeville Firehouse. It will be advertised in the Town newsletter, website, Facebook, and other outreach.

Technology/Website

The Board was advised that a meeting will be scheduled with the Town's IT provider to discuss ongoing technology issues. The Board also discussed costs associated with a recent FOIL request and guidance for determining fees that may be charged. They will discuss the matter with the IT provider to determine which portions of the work required qualified IT services and the appropriate cost to be charged.

Personnel

The Board discussed the ongoing vacancy in the Highway Department, they remain down one employee, and recent applicants have not met the necessary requirements. It was suggested to advertise the position through Indeed.

Veterans

The Veterans Picnic is scheduled for Sunday, August 9, from 1-3 p.m. at Wyche Park, with the Cornell Hook and Ladder Firehouse as the rain location. Town Clerk Finke reported that 21 people had registered to attend.

Wastewater Treatment:

The Board discussed the status of work by G&H and whether the work has been completed to the Town's satisfaction. The Board also discussed the possibility of utilizing a community service volunteer with construction experience to assist with remaining work. Follow-up will be made with G&H regarding the final work and with the potential volunteer.

Youth, Parks and Recreation

The Board discussed conditions and safety concerns at the Town's parks. District 3 Park at Silver Lake remains closed pending an engineering evaluation of the stability of the pavilion and additional work is needed to address dirt piles in the ball field. At District 2 Park, the gazebo has been removed, and the damaged bleachers will be evaluated for repair or replacement. The Highway Department will relocate the picnic table that is obstructing the new batting cage. The Board also discussed outstanding risk-management concerns identified by the Town's insurance carrier. At District 1 Park, the Board discussed the need for additional mulch and a ramp or other accessible means of entering the playground area.

Zoning Board of Appeals Chair Brad Jourdin

The Zoning Board of Appeals did not meet in the month of July 2026.

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- Comprehensive Plan/Zoning Code Review Special Committee Meeting, August 25, 6:30 pm at the Cornell Hook & Ladder Fire House
- 2026 Seniors Picnic, Wednesday, September 9, 1:00 -3:00 at Wyche Park; Rain location is the Medway/Grapeville Firehouse.
- Townwide Yard Sale, Saturday, September 19
- Greene County IDA, August 26 on Hannacroix Solar LLC at 6PM

Audit of Claims

RESOLUTION 109-2026
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RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY THE AUDITED CLAIMS

Whereas the Town Clerk has presented claims to the Town Board for audit and review; and

Whereas the Town Board has audited claims 2026b-07-01 to 2026b-07-37;
now, therefore, be it

Resolved, that the Supervisor is hereby authorized to pay claims 2026b-07-01 to 2026b-07-37; and now;

Be it further resolved, that the Town Clerk will prepare an abstract and hold it for public review until August 31, 2026.

Motion by Supervisor Taber seconded by Councilmember Sottolano

AYES: Taber, Faul, Kash, Sottolano

NAYS:

ABSTAIN:

ABSENT: Ferry

Motion Caried

General \$35,990.43, Highway \$113,986.79, Sewer 2 \$881.99, Water 2 \$3,616.45, Water 3 \$1,039.38,
Total \$155,515.04

Adjournment

On a Motion by Supervisor Taber seconded by Councilmember Faul the meeting was adjourned at 8:19 PM

AYES: Taber, Faul, Kash, Sottolano

NAYS:

ABSTAIN:

ABSENT: Ferry

Motion Carried

Respectfully Submitted,

Barbara M. Finke, RMO, CTO
Town Clerk